

2011 CALL FOR PHYLAXIS WORKSHOPS

Officers and members who wish to make a presentation on a Masonic matter at the 38th Annual Convention in Tampa, Florida should fill out this worksheet and forward it to the First Vice President of the Phylaxis Society before **November 30, 2010**.

Ulysses Cooper, 1st VP
1307 W 200 North
Clearfield, UT 84015

David Archibald, Exe. Sec
2206 East Sweet Street
Tacoma, WA 98404-5030

NAME: _____ OFFICE: _____

FULL ADDRESS: _____

PHONE: _____ E-MAIL: _____

TOPIC: _____

50-WORD ABSTRACT: _____

Your presentation will consist of:

Lecture (Single presenter with audience exchange at the end)

20 minutes plus 10 30 minutes plus 15

An copy of the lecture script must be sent to the **executive secretary 30 days in advance.**

Bring at least 30 copies of your lecture to the convention.

Workshop (Audience participation)

30 minutes 45 minutes

Send an outline and copies of visual aids to the **executive secretary 30 days in advance.**

Bring at least 30 copies of your workshop materials to the convention.

Forum (Multiple presenters with audience exchange and moderator)

30 minutes 45minutes

The moderator must see that notes are recorded that capture the

essence of the forum. **A copy of the summary (notes) must be sent**

to the executive secretary within 30 days after the convention.

Your presentation will be supported by:

Flip Charts

Slide Projections

Video Tapes

Audio Tapes

Other (Specify)

Equipment needed:

Overhead Projector

VCR

DVD Player

Projection Screen

Television

Other (Specify)

If you do not get the requested time allocation, you will:

Accept less time

Cancel your presentation

If the requested equipment is not available, you will:

Bring your own equipment

Cancel your presentation